

FLINTSHIRE COUNTY COUNCIL

Date of Meeting	Wednesday, 19 October 2016
Report Subject	Overview & Scrutiny Annual Report for 2015/16
Report Author	Chief Officer (Governance)

EXECUTIVE SUMMARY

The Overview & Scrutiny Annual Report is drafted on an annual basis by the Officer team in consultation with the relevant Committee Chairs. The draft is then submitted to the Constitution Committee for Member comment before being submitted to Council for formal approval.

The Annual Report provides the Council with assurance that the Overview & Scrutiny function is fulfilling its constitutional role.

At the October 2015 meeting, when the last Annual Report was considered and approved, it was suggested that an article on the use of call in be included. This has been done.

RECOMMENDATIONS

1	That the Council receives the Overview & Scrutiny Annual Report for 2015/16.
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REPORT DETAILS

1.00	THE OVERVIEW & SCRUTINY ANNUAL REPORT
1.01	Under section 7.4.5 of the Constitution, the Overview & Scrutiny Committees are required to report annually to the Full Council on their workings with recommendations for their future work programme and amending working methods if appropriate.
1.02	<p>Members will be aware that membership of the 6 Overview & Scrutiny Committees is open to all 62 non-executive Members of the Council. In addition, the Education & Youth Overview & Scrutiny Committee has 5 statutory Co-optees as voting members.</p> <p>These are (a) one representative of the Church in Wales (b) one representative of the Roman Catholic Church and (c) three representatives of parent governors</p>
1.03	The Work Programmes for Overview & Scrutiny Committees are considered and amended where necessary at each ordinary meeting of each of the Committees. Any updates are then included in the Corporate Forward Work Programme which is published with the Agenda for the monthly meeting of Cabinet.
1.04	When the previous Annual Report was considered by the Council on the 20 th October 2015, a request was made for details of the call in process to be included in the next report. An appropriate item has been included within the draft which was approved by the Constitution Committee at its meeting on 5 th October 2016.
1.05	In a departure from previous practice, rather than the foreword being produced by the Chairman of the Constitution Committee, there is now a Statement on behalf of the Chair and Members of the Committee indicating that they are satisfied that the Annual Report accurately reflects the work carried out by the Overview & Scrutiny function during the last municipal year.

2.00	RESOURCE IMPLICATIONS
2.01	There are no resource implications arising specifically from this report.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	The Overview & Scrutiny Chairs for the 2015/16 municipal year are consulted on aspects of the report which relates to their respective committees. The Constitution Committee received and approved the

	Annual Report at its meeting on the 5 th of October.
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4.00	RISK MANAGEMENT
4.01	No risks were identified during the preparation of the Report. Production of the report fulfils a constitutional requirement. No specific anti-poverty environment and equalities issues were identified.

5.00	APPENDICES
5.01	Draft Overview & Scrutiny Annual Report 2015/16

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<ol style="list-style-type: none"> 1. Overview & Scrutiny Annual Report 2015/16 2. Minutes of the Constitution Committee 7th October 2015 3. Minutes of Council 20th October 2015 4. Minutes of the Constitution Committee 5th October 2016 <p> Contact Officer: Robert Robins, Member Engagement Manager Telephone: 01352 702320 E-mail: Robert.robins@flintshire.gov.uk </p>

7.00	GLOSSARY OF TERMS
7.01	None of the terms used within this report are “technical” in nature so no acronyms have been used.